



# BUNDESRECHTSANWALTSKAMMER

## Privacy Statement Event Registration and Participation

### Responsible Entity

The **Bundesrechtsanwaltskammer** (BRAK), Littenstr. 9, 10179 Berlin, Germany, is responsible for the lawful processing of data.

Where BRAK cooperates with other organisations, those may be responsible too.

### Data Processing

Personal data provided by you as part of the registration process, such as

- Names
- Address and contact information
- Your institutional affiliation (e.g. law firm, chamber, ministry)
- Position (e.g. lawyer, minister)
- Passport or identity card number, if applicable
- Food preferences, if applicable

are processed in order to prepare, carry out or handle the event. This includes the following **purposes and processing operations**:

#### Invitations and e-mail distribution list

BRAK maintains a distribution list to publicise its events and may use your name and e-mail contact details to invite you. If your data is included in this list, it is because you are a member of a BRAK committee, have already participated in comparable events or are otherwise involved in a relevant exchange with BRAK.

#### Organisation of the event

Depending on the type of event, your data will be used

- For making table and seating arrangements
- for the organization of panels and workshops
- to issue [Participation lists](#)
- and name badges
- to issue participation or booking confirmations/changes
- to send you information and seminar material
- for the creation of greeting addresses

#### Bundesrechtsanwaltskammer

The German Federal Bar  
Barreau Fédéral Allemand  
[www.brak.de](http://www.brak.de)

#### Büro Berlin – Hans Litten Haus

Littenstraße 9    Tel. +49.30.28 49 39 - 0  
10179 Berlin    Fax +49.30.28 49 39 -11  
Deutschland    Mail [zentrale@brak.de](mailto:zentrale@brak.de)

#### Büro Brüssel

Avenue des Nerviens 85/9    Tel. +32.2.743 86 46  
1040 Brüssel    Fax +32.2.743 86 56  
Belgien    Mail [brak.bxl@brak.eu](mailto:brak.bxl@brak.eu)

- if necessary to book your accommodation and meals as well as
- carry out [Safety checks](#) if required

### Participation lists

If the purpose of the event also consists in fostering dialog and relations among the participants, BRAK will send all participants a list with the names of the other attendees as well as their institutional affiliation, position and, if applicable, contact details (e.g. e-mail address provided by you). You can object to this at any time with effect for the future (via email [datenschutz@brak.de](mailto:datenschutz@brak.de)).

### Photos and videos

Photos and videos are taken of participants and contributors. They may be used for public relation purposes and be publicised on BRAK's print and online media ([Website](#)) including social media ([Fehler! Verweisquelle konnte nicht gefunden werden.](#)).

Those media contents can be found by search engines, so that data subjects must assume that personal data (e.g. name, photo, video if applicable) can also be searched for via search engines and [Fehler! Verweisquelle konnte nicht gefunden werden.](#) channels.

The participants' photos may also be made available to the other attendees in electronic form (e.g. via a database link).

If you do not wish photos or videos being taken or publicised, please contact the photographer/ cinematographer responsible for finding the subject directly on site. You can also object to the publication at any time with effect for the future (Art. 21 GDPR) or, if the recording or publication is based on consent, revoke this consent at any time with effect for the future (Art. 7 para. 3 GDPR)

### Meal requests

If you specify special dietary requirements, these will only be processed in order to fulfil them. Please note that this information may allow conclusions to be drawn about your health, religion or ideology. The provision of this information is voluntary based on your consent. BRAK and its service providers will process this data confidentially and as pseudonymised as possible. Your consent can be revoked at any time with effect for the future via online form: <https://www.brak.de/datenschutzerklaerung/kontaktformular-datenschutz/>.

### Safety checks

If this is necessary - for example at events in the Bundestag, ministries or authorities - due to a legal regulation, an official order or otherwise for the protection of the other participants and speakers, your data will be transmitted to the responsible (state) authorities such as the Bundestag administration, the Federal Foreign Office or police authorities for the purpose of carrying out security checks. This regularly concerns your name, your address and your passport or ID number.

### Transmission to hotels, participating organizations and other participants

If necessary for the above-mentioned purposes, your data required for this purpose will be transmitted to participating partner institutions, the respective hotel or accommodation provider, the event agency, if applicable, the bodies entrusted with carrying out a security check and, in the cases listed below, to processors (e.g. streaming providers, video conferencing service bar0, online caterers).

Your data may also be transmitted to other participants (see [Participation lists](#)) or published as part of public relations work (see [Photos and videos](#)).

## Legal basis

The legal bases for processing in the context of event participation

- [Art. 6 para. 1 lit. b GDPR](#), insofar as BRAK fulfils a service requested by you with the processing
- [Art. 6 para. 1 subpara. 1 lit. e para. 3 GDPR, Section 3 BDSG in conjunction with Section 177 para. 2 nos. 2, 4, 6, 7 and 8 BRAO](#) and the associated public relations work, insofar as BRAK (simultaneously) fulfils its legal mandate
- [Art. 6 para. 1 lit. a GDPR and Section 23 para. 1 no. 1 of the Art Copyright Act](#), insofar as the processing is based on your consent (e.g. when specifying sensitive food preferences). Data subjects can withdraw their consent at any time with effect for the future by contacting BRAK at the e-mail address or fax number provided. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

## Website

When BRAK's website <https://www.brak.de> is accessed, the following data, which is regularly and automatically transmitted to the BRAK web server by the user's Internet browser, is processed:

### Log files

- the IP address of the requesting computer,
- Date and time of access,
- identification data of the browser and operating system used and
- the requested URL.

The log files are used to ensure the stability of the system and to analyse errors. This data is processed for the purpose of enabling the use of the website (connection establishment) and system security. A comparison with other databases or a transfer to third parties, even in extracts, does not take place.

The legal basis for this processing is Art. 6 para. 1 lit. e para. 3 GDPR, Section 3 BDSG, Section 177 para. 2 BRAO.

### Content data (contact forms and email correspondence)

If our online contact forms or our e-mail address are used, all data transmitted in these forms or by e-mail will also be stored. Data that you transmit to BRAK will be used exclusively for the purpose of responding to your enquiry or to conduct the event you registered for.

The legal basis for this processing is Art. 6 para. 1 lit. e para. 3 GDPR, Section 3 BDSG, Section 177 para. 2 BRAO.

## Cookies

### 1 Necessary cookies

The following necessary cookies are set on www.brak.de. These ensure the error-free operation of the website.

name	provider	function	value (example) and type	duration
Coo- kieConsent	Cookieman, self-hos- ted	Saves your consent or re- fusal to the use of cookies or third-party transfers.	3 HTML	1 year
fe_typo_user	brak.de	Assigns your browser to a session on the server. This only affects the content you see and is not ana- lysed or processed by us.	4 HTTP	7 days

The legal basis for this is § 25 para. 2 no. 2 TTDSG and Art. 6 para. 1 lit. e para. 3 DS-GVO, § 3 BDSG, § 177 para. 2 no. 4, 6 and 7 BRAO (cookienote).

#### Anonymous usage statistics

Unless you have deselected this option in the privacy settings, we use the open-source software tool Matomo (formerly PIWIK) on www.brak.de for the anonymous analysis of our users' surfing behaviour. Matomo uses the first six digits of your device's IP address to record how our website is used via your device (more precisely: via a device with the corresponding six initial digits in the IP address). We are unable to identify you personally due to the truncation of your IP address. You remain anonymous. An anonymous visitor statistic is then created, which provides us with information such as which topics are searched for or clicked on frequently and which topics are searched for or clicked on less frequently, when visitor traffic is higher or lower, which pages our visitors use to reach us, and which links on our pages are clicked on and how often. This enables us to optimise the content and structure of our website so that our visitors can quickly find the information they are looking for.

The following data is collected when individual pages of our website are accessed:

- (1) 1 byte or the first six digits of the IP address of the user's accessing system (example: 192.480.xxx.xxx)
- (2) The website accessed
- (3) The website from which the user accessed the website (referrer)
- (4) The subpages that are accessed from the accessed website
- (5) The time spent on the website
- (6) The frequency with which the website is accessed
- (7) Type of end device used (desktop, tablet, mobile phone)
- (8) Operating system, browser, browser plugins
- (9) Screen resolutions
- (10) Exit page (last page viewed)

#### Data transfers to service providers

All data processing on <https://www.brak.de> is carried out on our behalf by Wegewerk GmbH.

Wegewerk GmbH. When viewing videos, your IP address is also processed on our behalf by 3Q GmbH. When you listen to our podcasts, data is transmitted to Podigee UG (see 2.8 Podcasts for details).

#### Links to websites of other providers

Our websites may contain links to websites of other providers. This privacy policy applies exclusively to BRAK websites. BRAK has no influence on and does not control whether other providers comply with the applicable data protection regulations.

### **Purpose limitation of the processing of personal data**

Any processing of personal data of data subjects is only carried out for the purposes stated in this privacy policy and to the extent necessary to achieve the respective purpose or to fulfil legal requirements.

### **Data transfers**

Personal data not subject to publication (see above) will not be passed on to third parties other than BRAKs service providers (see above) without authorisation. It may however be transferred to state institutions and authorities within the framework of mandatory legal provisions or if the transfer is necessary for legal or criminal prosecution in the event of attacks on the network infrastructure.

### **Storage and deletion of personal data**

#### BRAK events

Personal data processed to organise an event will be irretrievably deleted no later than six months after the event. This does not apply to the processing of e-mail addresses in the above-mentioned e-mail distribution lists and data that is subject to publications.

#### Websites

All stored personal data and pseudonymised usage data resulting from accessing this website will be deleted immediately and irretrievably as soon as they are no longer required for the purposes for which they were processed or at the user's request, unless BRAK is obliged to retain them by law. If BRAK is required by law to retain the data, the stored personal data and pseudonymised usage data will be irretrievably deleted upon expiry of the statutory retention periods. Logfiles will be deleted after 7 days. For cookie durations please see above.

### **Your rights**

Data subjects (users, enquirers or applicants) have a right of access to the personal data stored about them and also a right to rectification of inaccurate data, erasure and restriction of processing of personal data (Art. 15 - 18 GDPR).

### **Right to Data access**

Data subjects also have the right to receive the personal data concerning them in a structured, commonly used and machine-readable format, provided that the processing is based on Art. 6 para. 1 lit. a or lit. b GDPR and the processing is carried out by automated means. This includes the right to transmit this data to another controller. Where technically feasible, you may also request that BRAK transmit your personal data directly to the other controller.

### **Right to withdraw consent**

If the legal basis for the processing is Art. 6 para. 1 lit. a GDPR (consent), the data subjects have the right to withdraw their consent at any time with effect for the future by contacting BRAK using the contact details provided. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

### **Right to object data processing**

If the legal basis for the processing is Art. 6 para. 1 lit. e or lit. f GDPR, the data subjects also have the right to object to lawful data processing carried out on a legal basis for reasons arising from their particular situation. The right to object does not exist if there is a compelling public interest in the processing that outweighs the interests of the data subject or if a legal provision obliges the processing or if the processing serves the assertion, exercise or defence of legal claims.

### **Right to erasure**

If the legal requirements are met, data subjects can request the erasure of their personal data (Art. 17 GDPR). However, the right to erasure does not exist in accordance with Art. 17 para. 3 lit. b and lit. e GDPR.

### **Contacts**

To exercise their rights and in the event of questions or complaints regarding the use of their personal data, data subjects can contact **BRAK**:

Email: [datenschutz\(at\)brak\(dot\)de](mailto:datenschutz(at)brak(dot)de)

Contact form: <https://www.brak.de/datenschutzerklaerung/kontaktformular-datenschutz>

Fax: +49 (0)30-284939-11

You can reach our **data protection officer** at <https://mb-datenschutz.de/kontakt/>. We would however ask you to contact BRAK directly.

### **Complains to the supervisory authority**

Data subjects also have the right to lodge a complaint with the supervisory authority. Anyone who believes that their rights have been violated in the collection, processing or use of their personal data can contact the competent data protection supervisory authority. This authority will investigate the complaint and inform the person concerned of the outcome. The supervisory authority responsible for BRAK is the

Federal Commissioner for the Data Protection and the Freedom of Information

Graurheindorfer Str. 153

53117 Bonn

Tel: +49 (0)228-997799-0

Contact form: [https://www.bfdi.bund.de/EN/Service/Kontakt/kontakt\\_node.html](https://www.bfdi.bund.de/EN/Service/Kontakt/kontakt_node.html)

E-mail: [poststelle\(at\)bfdi.bund\(dot\)de](mailto:poststelle@bfdi.bund.de)

### **Topicality**

BRAK reserves the right to amend the privacy policy at any time with effect for the future if necessary, in particular to adapt it to the further development of the websites or the implementation of new technologies.

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