



BUNDESRECHTSANWALTSKAMMER

BRAK Privacy Statement - Event Registration

Responsible entity

The **Bundesrechtsanwaltskammer** (BRAK), Littenstr. 9, 10179 Berlin, Germany, is responsible for the lawful processing of data.

Where BRAK cooperates with other organisations, those may be responsible, too.

Data processing in relation to events

Data processed for organizing events

Personal data you enter on this form is processed exclusively for the purpose of preparing, organising and conducting the respective event and - in the case of consent - only in the manner and to the extent to which the data subjects have given their prior consent.

Depending on the event, the personal data provided will be used, for example, for the preparation or transmission (e.g. for greeting addresses or security checks from ministries or offices) lists of participants, name badges, for issuing participation or booking confirmations/changes or for sending information/seminar material. For the purpose of room reservations or bookings, the necessary data will be transmitted to the respective hotel or accommodation provider.

Photographs

Photographs taken during the event by BRAK for the purpose of public relations may appear in BRAK's print and online media. The BRAK website can be searched by search engines, so participants must assume that the personal data (e.g. name, photo) can be found there. Photos of the events may also be made available to the participants in electronic form (e.g. via a database link).

E-mail distribution list

BRAK may maintain an e-mail distribution list to publicise events.

Legal basis

The legal bases for the processing of data are Article 6 para. 1 lit. e para. 3, Section 3 Federal Data Protection Act (Bundesdatenschutzgesetz, BDSG) in conjunction with Section 177 para. 2 no. 4 Federal Lawyers' Act (Bundesrechtsanwaltsordnung, BRAO) and the associated public relations work, Article 6 para. 1 lit. b GDPR or, in the case of consent, Article 6 para. 1 lit. a GDPR. The data subject may withdraw their consent at any time with effect for the future by contacting BRAK at the e-mail address or fax number provided. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

Bundesrechtsanwaltskammer

The German Federal Bar
Barreau Fédéral Allemand
www.brak.de

Büro Berlin – Hans Litten Haus

Littenstraße 9
10179 Berlin
Deutschland
Tel. +49.30.28 49 39 - 0
Fax +49.30.28 49 39 -11
Mail zentrale@brak.de

Büro Brüssel

Avenue des Nerviens 85/9
1040 Brüssel
Belgien
Tel. +32.2.743 86 46
Fax +32.2.743 86 56
Mail brak.bxl@brak.eu

Data processing when accessing websites

When BRAK's website <https://www.brak.de> is accessed, the following data, which is regularly and automatically transmitted to the BRAK web server by the user's Internet browser, is processed:

Log files

- the IP address of the requesting computer,
- Date and time of access,
- identification data of the browser and operating system used and
- the requested URL.

The log files are used to ensure system's stability and to analyse errors. This data is processed for the purpose of enabling the use of the website (connection establishment) and system security. A comparison with other databases or a transfer to third parties, even in extracts, does not occur.

The legal basis for this processing of data is Article 6 para. 1 lit. e para. 3 GDPR, Section 3 BDSG, Section 177 para. 2 BRAO.

Content data (contact forms and e-mail correspondence)

Where our online contact forms or our e-mail address are used, all data transmitted in these forms or by e-mail will also be stored. Data that you transmit to BRAK will be used exclusively for the purpose of responding to your enquiry or to conduct the event you registered for.

The legal basis for this processing is Article 6 para. 1 lit. e para. 3 GDPR, Section 3 BDSG, Section 177 para. 2 BRAO.

Cookies

Necessary cookies

The following necessary cookies are set on www.brak.de. These ensure the error-free operation of the website.

name	provider	function	value (example) and type	duration
Coo- kieConsent	Cookieman, self-hos- ted	Saves your consent or refusal to the use of cookies or third-party transfers.	3 HTML	1 year
fe_typo_user	brak.de	Assigns your browser to a session on the server. This only affects the content you see and is not analysed or processed by us.	4 HTTP	session

The legal basis for this is Section 25 para. 2 no. 2 German Telecommunications-Telemedia Data Protection Act (*Telekommunikation-Telemedien-Datenschutzgesetz*, TTDSG) and Article 6 para. 1 lit. e para. 3 GDPR, Section 3 BDSG, Section 177 para. 2 no. 4, 6 and 7 BRAO (cookie note).

Optional analysis cookies

If you give us your consent to do so, we use the open source software tool Matomo (formerly PIWIK) on www.brak.de to anonymously analyse the surfing behavior of our users. Matomo stores a small text file, a so-called cookie, on your end device or in your browser. This cookie uses the IP address of your end device, shortened to the first six digits, to record how our website is used via your device (more precisely: via a device with the corresponding six initial digits in the IP address) and sends us this information. It is not possible for us to identify your device or even your person due to the shortening of your IP address. You remain anonymous. We then compile anonymous visitor statistics, which provide us with information about, for example, which topics are searched for or clicked on frequently and which topics are searched for or clicked on less frequently, when visits are more or less frequent, which pages our visitors use to reach us and which links on our pages are clicked on and how often. This enables us to optimise the content and structure of our website so that our visitors can find the information they are looking for quickly.

Data collected

If you consent to web analyses using Matomo, the following data will be collected when individual pages of our website are accessed:

- (1) 1 byte or the first six digits of the IP address of the user's accessing system (example: 192.480.xxx.xxx)
- (2) The website accessed
- (3) The website from which the user accessed the website (referrer)
- (4) The subpages that are accessed from the accessed website
- (5) The time spent on the website
- (6) The frequency with which the website is accessed
- (7) Type of end device used (desktop, tablet, mobile phone)
- (8) Operating system, browser, browser plugins
- (9) Screen resolutions
- (10) Exit page (last page viewed)

Description of the analytics cookies

Name	Provider	Function	Value (example) and type	duration
_pk_id	Matomo / InnoCraft, 150 Willis St, 6011 Wellington, New Zealand. Self-hosted	Gives the browser an ID to identify a recurring visit	5 HTML	13 months

_pk_ref	Matomo / InnoCraft, 150 Willis St, 6011 Wellington, New Zealand. Self-hosted	Used to store the user's website of origin information.	6	HTML	6 months
_pk_ses	Matomo / InnoCraft, 150 Willis St, 6011 Wellington, New Zealand. Self-hosted	Temporary cookie to store temporary data of the visit.	7	HTML	30 minutes

The legal basis for the use of the Matomo analysis cookie and the user analysis is Section 25 para. 1 sentence 1 TTDSG and Article 6 para. 1 lit. a GDPR.

Transfer to third parties

We use Matomo in a version hosted by our service provider, wegwerk GmbH, so that we retain full control over the settings and data collection at all times. All data is stored exclusively on the server of this service provider in Germany. The data is not passed on to third parties.

Storage duration

If your browser settings support this, the cookies are deleted at the end of their term, i.e. after 6 months in the case of the cookie_pk_ref, after 13 months in the case of the cookie_pk_id and after 30 minutes in the case of the cookie_pk_ses. The anonymised data collected and the accumulated statistics based on it are deleted as soon as they are no longer required.

Removal option

Cookies are stored on the user's computer and transmitted to us by the user. As a user, you therefore have full control over the use of cookies. You can deactivate or restrict the transmission of cookies by changing the settings in your Internet browser. Cookies that have already been saved can be deleted at any time. This can also be done automatically.

You can find more information on the privacy settings of the Matomo software at the following link: <https://matomo.org/docs/privacy/>.

Withdrawal of consent

Once you have given us your consent, you can revoke it at any time on the [Privacy page](#) with effect for the future. This will not result in any disadvantages for you.

Further rights

In addition to the right to withdraw your consent at any time (Article 7 para. 3 GDPR), you have the right to rectification or erasure under certain conditions (Article 16 and 17 GDPR); for more information, see please see below.

Data transfers to service providers

All data processing on <https://www.brak.de> is carried out on our behalf by Wegewerk GmbH. When viewing videos, your IP address is also processed on our behalf by 3Q GmbH. When you listen to our podcasts, data is transmitted to Podigee UG (see 2.8 Podcasts for details).

Purpose limitation of the processing of personal data

Any processing of personal data of data subjects is only carried out for the purposes stated in this privacy policy and to the extent necessary to achieve the respective purpose or to fulfil legal requirements.

Data transfers

Personal data not subject to publication (see above) will not be passed on to third parties other than BRAK's service providers (see above) without authorisation. It may however be transferred to state institutions and authorities within the framework of mandatory legal provisions or if the transfer is necessary for legal or criminal prosecution in the event of attacks on the network infrastructure.

Storage and deletion of personal data

BRAK events

Personal data processed to organise an event will be irretrievably deleted no later than six months after the event. This does not apply to the processing of e-mail addresses in the above-mentioned e-mail distribution lists and data that is subject to publications.

Websites

All stored personal data and pseudonymised usage data resulting from accessing this website will be deleted immediately and irretrievably as soon as they are no longer required for the purposes for which they were processed or at the user's request, unless BRAK is obliged to retain them by law. If BRAK is required by law to retain the data, the stored personal data and pseudonymised usage data will be irretrievably deleted upon expiry of the statutory retention periods. Logfiles will be deleted after seven days. For cookie durations, please see above.

Your rights

Data subjects (users, enquirers or applicants) have a right of access to the personal data stored about them and also a right to rectification of inaccurate data, erasure and restriction of processing of personal data (Article 15 - 18 GDPR).

Right to access data

Data subjects also have the right to receive the personal data that concerns them in a structured, commonly used and machine-readable format, provided that the processing is based on Article 6 para. 1 lit. a or lit. b GDPR and the processing is carried out by automated means. This includes the right to transmit this data to another controller. Where technically feasible, you may also request that BRAK transmit your personal data directly to the other controller.

Right to withdraw consent

If the legal basis for the processing is Article 6 para. 1 lit. a GDPR (consent), data subjects have the right to withdraw their consent at any time with effect for the future by contacting BRAK using the contact details provided. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

Right to object data processing

If the legal basis for the processing is Article 6 para. 1 lit. e or lit. f GDPR, data subjects also have the right to object to lawful data processing carried out on a legal basis for reasons arising from their particular situation. The right to object does not exist if there is a compelling public interest in the

processing that outweighs the interests of the data subject or if a legal provision obliges the processing or if the processing serves the assertion, exercise or defence of legal claims.

Right to erasure

If the legal requirements are met, data subjects can request the erasure of their personal data (Article 17 GDPR). However, the right to erasure does not exist in accordance with Article 17 para. 3 lit. b and lit. e GDPR.

BRAK and Data Protection Officer contact information

To exercise their rights and in the event of questions or complaints regarding the use of their personal data, data subjects can contact BRAK:

Email: [datenschutz\(at\)brak\(dot\)de](mailto:datenschutz(at)brak(dot)de)

Contact form: <https://www.brak.de/datenschutzerklaerung/kontaktformular-datenschutz>

Fax: +49 (0)30-284939-11

You can reach our data protection officer at <https://mb-datenschutz.de/kontakt/>. We would however ask you to contact BRAK directly.

Complaints to the supervisory authority

Data subjects also have the right to lodge a complaint with the supervisory authority. Anyone who believes that their rights have been violated in the collection, processing or use of their personal data can contact the competent data protection supervisory authority. This authority will investigate the complaint and inform the person concerned of the outcome. The supervisory authority responsible for BRAK is the

Federal Commissioner for the Data Protection and the Freedom of Information

Graurheindorfer Str. 153

53117 Bonn

Tel: +49 (0)228-997799-0

Contact form: https://www.bfdi.bund.de/EN/Service/Kontakt/kontakt_node.html

E-mail: [poststelle\(at\)bfdi.bund\(dot\)de](mailto:poststelle(at)bfdi.bund(dot)de)

Security

BRAK uses technical and organisational security measures to protect the personal data of users, enquirers or applicants against accidental or intentional manipulation, loss, destruction or access by unauthorised persons. The security measures are continuously adapted in line with technological developments.

Links to websites of other providers

The website may contain links to websites of other providers. This privacy policy applies exclusively to BRAK websites. BRAK has no influence on and does not control whether other providers comply with the applicable data protection regulations.

Updates

BRAK reserves the right to amend its privacy policy at any time with effect for the future if necessary, in particular to adapt it to the further development of the websites or the implementation of new technologies.
